

Diversion

Welfare Data Tracking
Implementation Project

Permissions Needed to Update Diversions

- The County worker must have MED's update capability in order to update Diversions.
- Diversions are entered through the Diversion Update (UDIV) screen.
- The County must have UDIV update capability.
- A County may only update their own county records.

UDIV Screen

- The UDIV Screen is used to view and update diversion payment information.
- The UDIV Screen displays the county number, aid code, payment date and amount, reason code for the diversion payment, and the federal assistance flag.

Time Clock Recalculations

- Diversion records added, modified, or deleted requires an update on the time clock calculations.
- Time clock updates will occur a day after the diversion modification was made.

Valid Diversion Codes

- Valid Diversion Reason, Condition Codes, Program Type, and Program Participation Type Code must be used when updating diversion records.
- Valid codes related to diversions are maintained in the TRAC Reference Codes. TRAC Reference Codes are maintained on the WDTIP website: <http://www.wdtip.ca.gov>

Diversion Reason & Condition Codes

- Refer to the following sections of the TRAC Reference Codes for valid Diversion codes:
 - Diversion Reason Code
 - Diversion Condition Code
 - Program Participation Type Code
 - Program Type Code

TRAC Navigation

- TRAC is accessed through the MEDS system.
- At the MEDS Main Menu, type “Y” at the Menu Option line, and then hit the ENTER key. This will allow you to access the TRAC production system.

MEDS Inquiry Request Menu

```
MENU                ** INQUIRY REQUEST MENU **

OPTION  ?
(F12)  R = INQR - MEDS CLIENT INQUIRY BY ID NUMBER
(F22)  N = INQN - STATEWIDE INQUIRY FOR FILE CLEARANCE
(F23)  W = INQW - WHOLE CASE INQUIRY (CASE MEMBER INQUIRY)
(F21)  X = INXR - CROSS REFERENCE FILE INQUIRY
        S = SOCR - SHARE OF COST SPENDDOWN CASE MEMBERS/STATUS
        P =      - MEDS IMMEDIATE NEED ELIGIBLE RECORD (FUTURE)
        T = INXT - MEDS IMMEDIATE NEED COUNTY ID CROSS REFERENCE
(F20)  A = INWA - MEDS WORKER ALERTS
        H = HOLD - MEDS WORKER ALERTS FOR "HOLD" RECORDS
(F11)  M = MOPI - MEDS ONLINE POS INQUIRY

(F19)  I = IEVS - INCOME AND ELIGIBILITY VERIFICATION SYSTEM MENU
        G = HEMI - HEALTH ACCESS PROGRAMS INQUIRY MENU (CCS/GHPP)
        K = IAPP - APPLICATION TRACKING INQUIRY MENU
        O = HOME - HOMELESS ASSISTANCE PROGRAM MENU
        V = HIAR - HEALTH INSURANCE SYSTEM MENU (ACTION REQUEST MENU)
        Y = TRAC - TRAC INFORMATION SYSTEM MAIN MENU (PRODUCTION)
        Z = TRAT - TRAC INFORMATION SYSTEM MAIN MENU (TRAINING)
```

FOR DETAILED EXPLANATIONS OF THE INQUIRY OPTIONS LISTED PRESS F13

TRAC Navigation

- On TRAC's Main Menu, type 14 on the screen number line and then hit the ENTER key for the UDIV Screen.
- Before TRAC displays the Diversion records, you will need to identify the correct individual to TRAC.
- TRAC will display the Individual Inquiry (IINQ) screen. You may search by individual by CIN, SSN, Last Name, etc.

TRAC Main Menu

```
TRAC                                TRAC INFORMATION SYSTEM
                                MAIN MENU

    INQUIRY SCREEN NAME           ID           UPDATE SCREEN NAME           ID
1. INDIVIDUAL INQUIRY           IINQ       13. NON-CAL PARTICIPATION UPDATE UNCP
2. INDIVIDUAL DETAIL            IDET       14. DIVERSION UPDATE           UDIV
3. ALTERNATE IDENTITY           ALID       15. CHILD SUPPORT REIMB UPDATE  UCSR
4. COUNTY SUMMARY               KSUM       16. SUPPORTIVE SERVICES UPDATE  USSO
5. PROGRAM SUMMARY              PSUM       17. PROGRAM PARTICIPATION UPDATE UPRG
6. DIVERSION SUMMARY            DSUM       18. EXCEPTION UPDATE           UPEX
7. EXCEPTIONS SUMMARY           ESUM
8. TIME CLOCKS SUMMARY          TSUM
9. WELFARE TO WORK SUMMARY      WSUM
10. TANF 60-MONTH CALENDAR      TCAL
11. CAL 48-MONTH CALENDAR       KCAL
12. WTW 24-MONTH CALENDAR       WCAL

                                SELECT A SCREEN NUMBER AND PRESS ENTER : __

                                F1=HELP F3=EXIT F11=MEDS

4B  :00.1 19/60
```

Select Individual

- On the IINQ Screen, enter the CIN, the Social Security Number, or your search criteria for the individual.
- Match(es) that meet your selection criteria will be displayed.
- ISUM will display one or more individuals that meet your search criteria.

IINQ Screen

```
IINQ                                TRAC INFORMATION SYSTEM
                                     INDIVIDUAL INQUIRY

SEARCH CRITERIA - ENTER 1 OR MORE
SSN      :  _ _ - _ _ - _ _ _ _
CIN      :  _ _ _ _ _ _ _ _
ALIEN #  :  A  _ _ _ _ _ _ _ _
COUNTY ID :  _ - _ - _ _ _ _ _ _ (COUNTY #/AID/SERIAL #/FBU/PRSN #)

*****OR*****

SEARCH CRITERIA - ENTER FIELDS
                LAST*                FIRST                MIDDLE                SUFX
NAME:  _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _

DOB:    _ _ / _ _ / _ _ _ _          -OR-          RANGE
                SPECIFIC                                FROM :  _ _ / _ _ / _ _ _ _
                _ _ _ _                                TO   :  _ _ / _ _ / _ _ _ _

SEX:    _
        *MANDATORY

                ENTER SEARCH CRITERIA AND PRESS ENTER

                F1=HELP F5=AIND F11=MEDS F12=TRAC

4B  [ ] :00.1 05/14
```

IINQ Search Results by CIN

```
ISUM                                TRAC INFORMATION SYSTEM
                                INDIVIDUAL RESPONSE SUMMARY
LAST   :                          SUFX :                          CIN   : 72055812H
FIRST  :                          DOB  : / /                          SSN   : - -
MIDDLE :                          SEX  :                          ALIEN# :
**** 01 MATCH(ES) FOUND ON CIN ***** PAGE: 01/01
SEL   CIN/      SSN/      LAST NAME/      MIDDLE/      SUFX/
      ALIEN#    COUNTY #  FIRST NAME  DOB          SEX
=     72055812H  254-67-9165 III         AAA         01/19/1945  F

                                SELECT ONE AND PRESS ENTER
                                F1=HELP F3=PREV F5=AIND F7=UP F8=DOWN F9=IDET F11=MEDS F12=TRAC
4B  :00.1 09/03
```

IINQ Search by Name

```
IINQ                                TRAC INFORMATION SYSTEM
                                     INDIVIDUAL INQUIRY

SEARCH CRITERIA - ENTER 1 OR MORE
SSN      :  ___ - ___ - ____
CIN      :  _____
ALIEN #   :  A _____
COUNTY ID :  ___ - ___ - _____ - _ - _ (COUNTY #/AID/SERIAL #/FBU/PRSN #)

*****OR*****

SEARCH CRITERIA - ENTER FIELDS
                LAST*                FIRST                MIDDLE                SUFX
NAME:  iii_____  aaa_____  _____  _____

                SPECIFIC                -OR-                RANGE
DOB:   __ / __ / ____                FROM :  __ / __ / ____
                TO :  __ / __ / ____

SEX:   _
      *MANDATORY

                ENTER SEARCH CRITERIA AND PRESS ENTER

                F1=HELP F5=AIND F11=MEDS F12=TRAC

4B  :00.1  14/37
```

IINQ Search Results by Name

```
ISUM                                TRAC INFORMATION SYSTEM
                                INDIVIDUAL RESPONSE SUMMARY
LAST   : III                      SUFX   :                               CIN   :
FIRST  : AAA                      DOB    :   /   /                               SSN   :   -   -
MIDDLE :                               SEX    :                               ALIEN# :
****  25  MATCH(ES) FOUND ON NAME ***** PAGE: 03/05
SEL   CIN/      SSN/      LAST NAME/      MIDDLE/      SUFX/
      ALIEN#    COUNTY #  FIRST NAME  DOB          SEX
-----
=     32432232A  - -          A           01/01/1939  F
      19
-     72055812H  254-67-9165  III         01/19/1945  F
      88
-     39068271A  531-45-5684  A           08/26/1947  M
      54
-     32674230A  199-28-1621  AAA        03/15/1949  M
      88      FATHER
-     39664230A  180-10-1081  AAA        03/17/1949  M
      88      FATHER

F1=HELP F3=PREV F5=AIND F7=UP F8=DOWN F9=IDET F11=MEDS F12=TRAC
4B  :00.1 09/03
```

UDIV Screen Fields

- County # - identifies the county issuing the diversion payment.
- Aid CD – identifies the aid code.
- Payment Date – indicates the diversion payment date.
- Amount – indicates the dollar amount of the diversion payment.

UDIV Screen Fields (Continued)

- Fed Assist – A Yes/No flag indicating whether or not the diversion payment meets the definition of TANF assistance. A Y will be counted on the TANF 60-month time clock.
- Start Month – indicates the start month of the diversion period.
- End Month – indicates the end month of the diversion period.
- Cond – indicates the status of the diversion payment (D = initial, A = apply, R = repay).

UDIV Screen

```
UDIV                                TRAC INFORMATION SYSTEM
                                   DIVERSION UPDATE

LAST   : III                       SUFX  :                               CIN   : 72055812H
FIRST  : AAA                       DOB   : 01/19/1945          SSN   :
MIDDLE :                               SEX   : F                               ALIEN# :

SELECT A RECORD TO MODIFY OR DELETE (M/D)
SEL CTY AID PAYMENT DATE    AMOUNT    FED  START    END    COND
#   CD                      ASST MONTH    MONTH

*****
ADD A NEW RECORD (A):
SEL CTY AID PAYMENT DATE    AMOUNT    FED  START    END    COND
#   CD                      ASST MONTH    MONTH
=   -- / -- / ----   -- , --- . --   -  -- / ----   -- / ----   D

                                           PAGE: 01/01

1050 - NO DATA FOR THIS CIN ON THIS SCREEN.
F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC
4B  :00.1                                20/03
```

How to Add a Diversion Record

- In the “Add a New Record” Section of the UDIV screen, type the letter “A” in the “SEL” field and then hit the ENTER key.
- The UDIV does not have a field for the “Program Type”. Any diversion records added on-line will automatically be for program type “13”.
- To add, modify, or delete diversion records with program type “14” must be performed through batch processing.

Enter A in the SEL Field

```
UDIV                                TRAC INFORMATION SYSTEM
                                   DIVERSION UPDATE

LAST   : III                      SUFX  :                               CIN   : 72055812H
FIRST  : AAA                      DOB   : 01/19/1945          SSN   :
MIDDLE :                          SEX   : F                       ALIEN# :

SELECT A RECORD TO MODIFY OR DELETE (M/D)
SEL CTY AID PAYMENT DATE    AMOUNT    FED  START    END    COND
#    CD                    ASST MONTH    MONTH

*****
ADD A NEW RECORD (A):
SEL CTY AID PAYMENT DATE    AMOUNT    FED  START    END    COND
#    CD                    ASST MONTH    MONTH
A    _ _ / _ _ / _ _ _ _ _ _ , _ _ . _ _ _ _ / _ _ _ _ / _ _ _ _ D

                                           PAGE: 01/01

4000 - PLEASE ENTER DATA AND PRESS ENTER.
F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC
4B  :00.1                                20/10
```


Type Y to Add Record

```
UDIV                                TRAC INFORMATION SYSTEM
                                   DIVERSION UPDATE

LAST   : III                      SUFX  :                      CIN   : 72055812H
FIRST  : AAA                      DOB   : 01/19/1945    SSN   :
MIDDLE :                          SEX   : F                ALIEN# :

SELECT A RECORD TO MODIFY OR DELETE (M/D)
SEL CTY AID PAYMENT DATE    AMOUNT    FED  START    END    COND
#    CD                    ASST MONTH    MONTH

*****
ADD A NEW RECORD (A):
SEL CTY AID PAYMENT DATE    AMOUNT    FED  START    END    COND
#    CD                    ASST MONTH    MONTH
A    3K  01 / 01 / 2013    01 , 000 . 00    N    01 / 2013    01 / 2013    D

ADD RECORD (Y/N)?          Y                                PAGE: 01/01

F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC
4B  :00.1                                01/02
```

Diversion Summary (DSUM) Screen

- Diversion records are summarized on the DSUM screen.
- The DSUM screen includes the following fields:
 - Aid Code – identifies the aid code.
 - Description – describes the type of diversion.
 - Start Month – identifies the start month of the diversion period.
 - End Month – identifies the end month of the diversion period.
 - County # - identifies the county issuing the diversion payment.

DSUM Record

DSUM

TRAC INFORMATION SYSTEM
DIVERSION SUMMARY

LAST : III
FIRST : AAA
MIDDLE :

SUFX :
DOB : 01/19/1945
SEX : F

CIN : 72055812H
SSN :
ALIEN# :

SEL	AID	CODE	DESCRIPTION	START MONTH	END MONTH	COUNTY #
=		3K	Diversion Two-Parent - FFP	01/2013	01/2013	01

SELECT ONE AND PRESS ENTER

PAGE: 01/01

F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC

4B

:00.1

09/03

Diversion Detail (DDET) Screen (1 of 3)

- The DDET screen displays detailed information about the diversion record from the DSUM screen. The screen includes the following fields:
 - Diversion Aid Code – identifies the aid code.
 - Description – describes the type of diversion the individual is receiving.
 - Diversion Payment Date – identifies the date the diversion payment was made.

Diversion Detail (DDET) Screen

(2 of 3)

- Diversion Amount – identifies the dollar amount for the diversion payment.
- Diversion Fed Assist – A Yes/No flag indicating whether or not the diversion payment meets the definition of TANF assistance. A Y will be counted on the TANF 60-month time clock.
- Diversion Period Start month – identifies the start month of the diversion period.
- Diversion Period End month – identifies the end month of the diversion period.

Diversion Detail (DDET) Screen

(3 of 3)

- Diversion Condition – indicates the status of the diversion payment (D = initial, A = apply, R = repay).
- Diversion TANF months – the number of months added to the TANF time clock as a result of the diversion payment.
- Diversion CalWORKs months – the number of months added to the CalWORKs time clock as a result of the diversion payment.
- Exceptions – indicates if the individual received an exception during the diversion period. This is flagged Y or N.
- County # - identifies the county number for the county issuing the diversion payment.

DDET Screen Example

```
DDET                                TRAC INFORMATION SYSTEM
                                       DIVERSION  DETAIL

LAST   : III                          SUFFIX :                               CIN   : 72055812H
FIRST  : AAA                          DOB    : 01/19/1945          SSN   :
MIDDLE :                               SEX    : F                      ALIEN# :

DIVERSION AID CODE      : 3K
DESCRIPTION              : Diversion  Two-Parent - FFP
DIVERSION PAYMENT DATE  : 01/01/2013
DIVERSION AMOUNT        : 1,000.00
DIVERSION FED ASST      : N
DIVERSION PERIOD START MONTH : 01/2013
DIVERSION PERIOD END MONTH  : 01/2013
DIVERSION CONDITION     : D
DIVERSION TANF MONTHS    : 000
DIVERSION CALWORKS MONTHS : 000
EXCEPTIONS              : N
COUNTY #               : 01

F1=HELP F2=IINQ F3=PREV F4=SCRN F5=PREC F6=NREC F10=TSUM F11=MEDS F12=TRAC
4B  :00.1 01/02
```

Time Clock Updates

- Any addition, modification, or deletion of diversion records will require an update on the time clocks.
- Time clocks will be calculated the next day. The time clock summary data is displayed on the TSUM screen.

Purpose of TSUM Screen

- The TSUM screen will display summary information for the TANF 60-month, CalWORKs 48-month & the WTW 24-month time clocks.

TSUM Screen

```
TSUM                                TRAC INFORMATION SYSTEM
                                     TIME CLOCK SUMMARY

LAST   : III                        SUFX   :                               CIN    : 72055812H
FIRST  : AAA                        DOB    : 01/19/1945          SSN    :
MIDDLE :                               SEX    : F                               ALIEN# :

MONTHS USED INCLUDES NON-CONVERTED DATA: N

                                     TANF 60          CALWORKS 48          WTW 24
TIME CLOCK START MONTH              01/2013          01/2013
TIME CLOCK END MONTH
MONTHS USED                          000              001              000
NON-CAL MONTHS *                     000              000              N/A
WTW EXTENSION MONTHS *               N/A              N/A              000
EXCEPTION MONTHS                     000              000              000
REPAY MONTHS                         000              000              N/A

LAST CALCULATED DATE :
OVERLAPPING PROGRAM PARTICIPATION : N
* INCLUDED IN MONTHS USED

F1=HELP F2=IINQ F3=PREV F4=SCRN F11=MEDS F12=TRAC
4B  :00.1 01/02
```

Time Clock Detail

- The time clock detail is shown on the TANF 60-month calendar (TCAL), CalWORKs 48-month calendar (KCAL), or WTW 24-month calendar (WCAL) screens.

WCAL Months

WCAL

TRAC INFORMATION SYSTEM
WTW 24-MONTH CALENDAR

LAST	: III	SUF	:	CIN	:	72055812H
FIRST	: AAA	DOB	:	SSN	:	
MIDDLE	:	SEX	:	ALIEN#	:	

EARLIEST WTW PLAN SIGN DATE	:	
WTW 24-MONTH TIME CLOCK START MONTH	:	
WTW 24-MONTH TIME CLOCK END MONTH	:	
WTW 24-MONTHS USED	:	000
EXCEPTION MONTHS	:	000
EXTENSION MONTHS (INCLUDED IN MOS USED)	:	000

JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC

PAGE: 01/01

1050 - NO DATA FOR THIS CIN ON THIS SCREEN.

F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC

4B

:00.1

01/02

IDET Indicator

- A Diversion record will trigger the “Diversion Indicator” on the Individual Detail (IDET) screen to display as “Y” (yes).

IDET Indicator Diversion

```

IDET                                TRAC INFORMATION SYSTEM
                                        INDIVIDUAL DETAIL

LAST   : III                          SUFX  :                               CIN   : 72055812H
FIRST  : AAA                          DOB   : 01/19/1945                    SSN   :
MIDDLE :                               SEX   : F                               ALIEN# :

BIRTH COUNTRY      :                               TIMECLOCK INDICATOR
BIRTH STATE        :                               A. TANF 60                : Y
ALTERNATE IDENTITY : N                               B. CAL 48                 : Y
LAST COUNTY OF RECORD : 8                          C. NON-CAL MONTHS       : N
                                                         D. WTW 24                 : N

EXCEPTIONS INDICATORS
A. SANCTIONS       : N
B. EXEMPTIONS     : N
C. GOOD CAUSE     : N
D. EXTENDER       : N
E. REPAY          : N

DIVERSION INDICATOR : Y

F1=HELP F2=IINQ F3=PREV F4=SCRN F9=NXTSCRN F10=TSUM F11=MEDS F12=TRAC
4B  :00.1 01/02
```

How to Modify Diversion Record

- Type the letter “M” in the “SEL” field of the record to be modified and then hit the ENTER key.

End Month Modified

```
UDIV                                TRAC INFORMATION SYSTEM
                                   DIVERSION UPDATE

LAST   : III                      SUFX  :                      CIN   : 72055812H
FIRST  : AAA                      DOB   : 01/19/1945      SSN   :
MIDDLE :                          SEX   : F                ALIEN# :

SELECT A RECORD TO MODIFY OR DELETE (M/D)
SEL CTY AID PAYMENT DATE      AMOUNT      FED  START      END      COND
#    CD
M  01  3K  01 / 01 / 2013    01 , 000 . 00  N   01 / 2013  03 / 2013  D

*****
ADD A NEW RECORD (A):
SEL CTY AID PAYMENT DATE      AMOUNT      FED  START      END      COND
#    CD
ASST MONTH      MONTH

MODIFY RECORD (Y/N)?  _

PAGE: 01/01

F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC
4B  :00.1 22/25
```


Type Y to Modify Record

```
UDIV                                TRAC INFORMATION SYSTEM
                                   DIVERSION UPDATE

LAST   : III                      SUFX  :                               CIN   : 72055812H
FIRST  : AAA                      DOB   : 01/19/1945          SSN   :
MIDDLE :                           SEX   : F                               ALIEN# :

SELECT A RECORD TO MODIFY OR DELETE (M/D)
SEL CTY AID PAYMENT DATE      AMOUNT      FED  START      END      COND
#    CD                               ASST MONTH    MONTH
M  01  3K  01 / 01 / 2013  01 , 000 . 00  N   01 / 2013  03 / 2013  D

*****
ADD A NEW RECORD (A):
SEL CTY AID PAYMENT DATE      AMOUNT      FED  START      END      COND
#    CD                               ASST MONTH    MONTH

MODIFY RECORD (Y/N)?  y                               PAGE: 01/01

F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC
4B  :00.1 01/02
```

Record Successfully Modified

```
UDIV                                TRAC INFORMATION SYSTEM
                                   DIVERSION UPDATE

LAST   : III                       SUFX  :                               CIN   : 72055812H
FIRST  : AAA                       DOB   : 01/19/1945          SSN   :
MIDDLE :                               SEX   : F                               ALIEN# :

SELECT A RECORD TO MODIFY OR DELETE (M/D)
SEL CTY AID PAYMENT DATE      AMOUNT      FED  START      END      COND
#      CD
_  01  3K  01 / 01 / 2013    01 , 000 . 00    N   01 / 2013    03 / 2013    D

*****
ADD A NEW RECORD (A):
SEL CTY AID PAYMENT DATE      AMOUNT      FED  START      END      COND
#      CD
-   - - / - - / - - - -    - - , - - . - -    -   - - / - - - -    - - / - - - -    D

                                           PAGE: 01/01

1090 - RECORD MODIFIED SUCCESSFULLY.
F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC
4B  :00.1 11/03
```


Record Deletion

- Type the letter “D” in the “SEL” record for the record to be deleted and then hit the ENTER key.

Type D to Delete Record

```
UDIV                                TRAC INFORMATION SYSTEM
                                   DIVERSION UPDATE

LAST   : III                       SUFX  :                               CIN   : 72055812H
FIRST  : AAA                       DOB   : 01/19/1945          SSN   :
MIDDLE :                               SEX   : F                               ALIEN# :

SELECT A RECORD TO MODIFY OR DELETE (M/D)
SEL CTY AID PAYMENT DATE    AMOUNT    FED  START      END      COND
#    CD
D  01  3K  01 / 01 / 2013  01 , 000 . 00  N   01 / 2013  03 / 2013  D

*****
ADD A NEW RECORD (A):
SEL CTY AID PAYMENT DATE    AMOUNT    FED  START      END      COND
#    CD
=   --  -- / -- / -----  -- , --- . --  -   -- / -----  -- / -----  D

                                           PAGE: 01/01

F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC
4B  :00.1                                     20/03
```

Type Y to Delete Record

```
UDIV                                TRAC INFORMATION SYSTEM
                                   DIVERSION UPDATE

LAST   : III                      SUFX  :                      CIN   : 72055812H
FIRST  : AAA                      DOB   : 01/19/1945    SSN   :
MIDDLE :                          SEX   : F                ALIEN# :

SELECT A RECORD TO MODIFY OR DELETE (M/D)
SEL CTY AID PAYMENT DATE    AMOUNT    FED  START      END      COND
#    CD                    ASST MONTH    MONTH
D  01  3K  01 / 01 / 2013  01 , 000 . 00  N   01 / 2013  03 / 2013  D

*****
ADD A NEW RECORD (A):
SEL CTY AID PAYMENT DATE    AMOUNT    FED  START      END      COND
#    CD                    ASST MONTH    MONTH

DELETE RECORD (Y/N)?  Y                                PAGE: 01/01

F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC
4B  :00.1                                01/02
```

Record Successfully Deleted

```
UDIV                                TRAC INFORMATION SYSTEM
                                     DIVERSION UPDATE

LAST   : III                        SUFX   :                               CIN    : 72055812H
FIRST  : AAA                        DOB    : 01/19/1945          SSN    :
MIDDLE :                               SEX    : F                               ALIEN# :

SELECT A RECORD TO MODIFY OR DELETE (M/D)
SEL CTY AID PAYMENT DATE    AMOUNT    FED  START    END    COND
#      CD                   ASST MONTH    MONTH

*****
ADD A NEW RECORD (A):
SEL CTY AID PAYMENT DATE    AMOUNT    FED  START    END    COND
#      CD                   ASST MONTH    MONTH
=      -- / -- / ----  -- , --- . --  -  -- / ----  -- / ----  D

                                     PAGE: 01/01

1050 - NO DATA FOR THIS CIN ON THIS SCREEN.
F1=HELP F2=IINQ F3=PREV F4=SCRN F7=UP F8=DOWN F10=TSUM F11=MEDS F12=TRAC
4B  :00.1                                     20/03
```

TSUM: Clock Changes

```
TSUM                                TRAC INFORMATION SYSTEM
                                     TIME CLOCK SUMMARY

LAST   : III                        SUFX   :                               CIN    : 72055812H
FIRST  : AAA                        DOB    : 01/19/1945          SSN    :
MIDDLE :                               SEX    : F                       ALIEN# :

MONTHS USED INCLUDES NON-CONVERTED DATA: N

                                     TANF 60          CALWORKS 48          WTW 24

TIME CLOCK START MONTH
TIME CLOCK END MONTH
MONTHS USED                        000              000
NON-CAL MONTHS *                   000              000              N/A
WTW EXTENSION MONTHS *             N/A              N/A
EXCEPTION MONTHS                   000              000              000
REPAY MONTHS                        000              000              N/A

LAST CALCULATED DATE :
OVERLAPPING PROGRAM PARTICIPATION : N
* INCLUDED IN MONTHS USED
1050 - NO DATA FOR THIS CIN ON THIS SCREEN.
                                     F1=HELP F2=IINQ F3=PREV F4=SCRN F11=MEDS F12=TRAC

4B  :00.1 01/02
```


IDET: Diversion Flag Change

```

IDET                                TRAC INFORMATION SYSTEM
                                        INDIVIDUAL DETAIL

LAST   : III                          SUFX  :                               CIN   : 72055812H
FIRST  : AAA                          DOB   : 01/19/1945                    SSN   :
MIDDLE :                               SEX   : F                               ALIEN# :

BIRTH COUNTRY      :                               TIMECLOCK INDICATOR
BIRTH STATE        :                               A. TANF 60                       : N
ALTERNATE IDENTITY : N                               B. CAL 48                         : N
LAST COUNTY OF RECORD : 8                           C. NON-CAL MONTHS                 : N
                                                        D. WTW 24                         : N

EXCEPTIONS INDICATORS
A. SANCTIONS       : N
B. EXEMPTIONS     : N
C. GOOD CAUSE     : N
D. EXTENDER       : N
E. REPAY          : N

DIVERSION INDICATOR : N

F1=HELP F2=IINQ F3=PREV F4=SCRN F9=NXTSCRN F10=TSUM F11=MEDS F12=TRAC
4B  :00.1 01/02
```

Conclusion

- This training module provides an overview of adding, modifying, or deleting a Diversion record.